



**Nationwide Crane Training**

**CCO CERTIFIED CRANE OPERATOR CLASS & QUALIFIED RIGGER/SIGNALPERSON**

HOSTED BY: NATIONWIDE CRANE TRAINING & CARLSON CRANE

In order to be enrolled into the CCO Certification class offering the exam, you must fill out and fax all requested information in this package, including the signed proposal and credit card information. Fax to (877) 429-6287. **Classes are strictly limited to the first 10 candidates.** The enrollment deadline is

Des Moines, IA Class Information:

CCO DATES: 5 day class starts at 7:00 am

- 
- 

QRS DATES: 1 day class (app 6 hours)

- 

LOCATION:

- Class Conference and Exam to be held at:
  
- Practicals Exam to be held at:

*PLEASE NOTE: Candidates should dress comfortably. Please bring photo ID to present at time of written exam.*

You are responsible for your own accommodations and travel.

*Teri Drapeau*

Teri Drapeau

[Teri@nationwidecranetraining.com](mailto:Teri@nationwidecranetraining.com)

Office: (877) NCT-CRANE (628-2726)

Fax: (877) 429-6287

[NationwideCraneTraining.com](http://NationwideCraneTraining.com)





**Nationwide Crane Training**

**ENROLLMENT PROPOSAL**

We **GUARANTEE** candidates will pass their written exam. There is limited seating for this class, so please submit your application. Practicals offered are: Small-Fixed & Large-Swing & Lattice Crawler.

**CCO CANDIDATES**

**FOUR** DAY WRITTEN PREP CLASS (5<sup>th</sup> day EXAM) **NEW** CANDIDATE

*\*\*\*Price includes 1 written specialty & 1 practical of small or large or Lattice*

**FOUR** DAY WRITTEN PREP CLASS (5<sup>th</sup> day EXAM) **RECERT** CANDIDATE

*\*NO practicals for Recert.*

Practical Retest \*after taking practical & everyone has had a chance

CCO Practical Exam (Small **or** Large **or** Lattice)

included

NCCCO FEES (1 practical Exam included) Written Exam NOT included

included

*\*\*\*Additional endorsement*

**(example: If wanting to take LBC + TLL + TSS total cost would be**

STUDY MATERIALS

\$ included

**QRS CANDIDATES**

QRS (Qualified Rigger Signalperson) class

Enrolled into NCCCO Crane Class

**Not** enrolled into NCCCO Crane Class

**If taking all 3 endorsements the QRS is included at no charge**

- This is a 5-year NCCCO Certification
- One Written Exam for each candidate
- One Practical Exam for each candidate
- QRS Certificate of Completion, QRS Photo ID Card
- \*\*Please note: The TSS endorsement includes the STC (Service Truck endorsement)

This price covers all application fees, NCT travel fees, crane cads, crane rental, test weights, and practicals. This price does NOT cover any additional late application fees. **This class is strictly limited to the first ten candidates or the enrollment deadline of whichever comes first.** We hope that you find this quote satisfactory. If you have any questions, please call me or reply to this email.



## PROPOSAL ACKNOWLEDGEMENT & AGREEMENT FORM

I, \_\_\_\_\_ representing \_\_\_\_\_,

1. The undersigned acknowledges and accepts the pricing for the specified class as detailed on the first page, along with the conditions outlined in this agreement.
2. It is agreed that the full amount of the class fees will be paid upfront to confirm the reservation of the chosen class date.
3. Please note that all fees paid are final and non-refundable. Should there be a need to cancel or reschedule a class by either the participant or the client, the paid fees will be applied to a future class within a span of one year. Costs incurred from non-recoverable travel, accommodation, or training venue expenses will be charged to the client. Additionally, fees associated with the NCCCO Practical Exam are non-refundable, as dictated by NCCCO policies. Nationwide Crane Training disclaims responsibility for cancellations or changes due to weather conditions. This training is intended for crane operators who already possess experience.
4. I, either as an individual participant or as a representative of the entity receiving the training for its employees, certify compliance with all NCCCO guidelines, OSHA regulations, ASME standards, and other relevant federal, state, and local laws pertaining to certification, physical fitness, and substance abuse testing for crane operators.
5. By endorsing this proposal, you consent to the terms within and acknowledge having read our "Guarantees and Disclaimer Policy". Furthermore, you absolve Nationwide Crane Training of any liability for mistakes or omissions during training, as well as for any incidents or accidents that might occur subsequently.

Name On Credit Card: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Credit Card # \_\_\_\_\_ Exp: \_\_\_\_\_ Cvc # / 3 Digit \_\_\_\_\_

Amount to be billed on Credit Card: \$ \_\_\_\_\_

\_\_\_\_\_

Print Name Of Card Holder/Title

Signature Of Card Holder

Date

Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Number Of Candidates Enrolling: \_\_\_\_\_ (Please Select Below Which Exams They Are Taking)

Exams Taking (Please Circle And Indicate How Many) Core \_\_\_\_\_ TSS \_\_\_\_\_ TLL \_\_\_\_\_ LAT \_\_\_\_\_ QRS \_\_\_\_\_

Names Of Candidates: \_\_\_\_\_

Address final candidate information to: \_\_\_\_\_

Please Make Payment To: Nationwide Crane Training

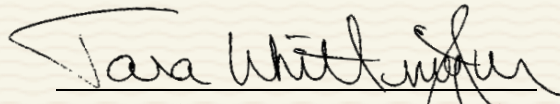
Please Fax/Mail or email All Paperwork To: Nationwide Crane Training  
5650 Madras Street - Washoe Valley, Nevada 89704  
Ofc: (877) 628-2726 / Fax: (877) 429-6287  
[teri@Nationwidecranetraining.Com](mailto:teri@Nationwidecranetraining.Com)

*The National Commission for the Certification of Crane Operators (NCCCO)  
hereby recognizes*

# **Nationwide Crane Training**

*as having successfully applied for listing in the  
2022 NCCCO Training Providers Directory*

*with permission to use the NCCCO Marks consistent with NCCCO's policies*

  
Tara Whittington, Director, Marketing



  
Thom Sicklesteel, Chief Executive Officer

*CCO hereby recognizes*

# **NATIONWIDE CRANE TRAINING**

*For demonstrating its dedication to improving safety in the industry  
through training in preparation for CCO certification exams.*

*2023 Silver*

**TRAINING  
PROVIDER**

*Award*





# TRAINING GUARANTEE

**Nationwide Crane Training *guarantees***  
**THAT YOU WILL PASS YOUR WRITTEN EXAMS**  
**after attending one of our written prep classes**

This is a Nationwide Crane Training guarantee and is only valid on your test administrations. The NCCCO is not responsible for the guarantee. Nationwide Crane Training cannot guarantee that anyone can or will pass the PRACTICAL EXAM. If you fail, you are only required to pay any and all NCCCO fees, for the next WRITTEN EXAM at any local or future upcoming Nationwide Crane Training class. Your travel fees will NOT be reimbursed or paid by Nationwide Crane Training. *See disclaimer below.* **Please note: passing the written exams does not qualify anyone as a crane operator, and the candidate must also pass the practical exams to receive certification. Even with the NCCCO certification, this does not imply or qualify a candidate as an experienced operator.**



NATIONWIDE CRANE TRAINING



**Nationwide Crane Training**

## **ENROLLMENT INSTRUCTIONS**

Please return the following pages to enroll: **MAKE SURE TO PRINT CLEARLY**

- ✓ PROPOSAL ACKNOWLEDGEMENT & AGREEMENT FORM
- ✓ 2 PAGE SIGNED CANDIDATE APPLICATION (New CCO or Recert)
- ✓ EXPERIENCE SHEET

SEND via Email, Fax or Post

EMAIL: [teri@nationwidecranetraining.com](mailto:teri@nationwidecranetraining.com)

FAX: 877-429-6287

MAILING ADDRESS: NATIONWIDE CRANE TRAINING  
c/o Teri Drapeau – Test Site Coordinator  
5650 Madras Street  
Washoe Valley, Nevada 89704

*\*\*\*All applications must include payment or will be considered incomplete and will not be processed. Applications are received on a first come first served basis with limited seating of 10 candidates allowed.*

If you have enrolled but are unable to attend, please submit a letter on company letterhead to your Test Site Coordinator with an explanation within 10 days of the exam date. You have up to one year to reschedule your exam, at which time a \$25 fee will be due. If you do not reschedule within 12 months, all exam fees will be forfeited. If you decide you no longer wish to take the test, no refunds will be granted. If you have any questions, please call your Nationwide Crane Training specialist at (877) 628-2726.

*“We hope you find this class a rewarding experience and wish you the best of luck in your efforts.”*

# NCCCO PORTAL DIRECTIONS

Here are the directions you needed for candidates to register on the portal. These are step by step and it should be easy.

## myCCO Portal Registration/Login

Thank you for contacting CCO. We are happy to assist you with the myCCO Portal.

Please [click here](#) to access the Portal Login/Registration page.

- If you are current myCCO app user, please **Login** to the Portal with the email address and password used for the app.
- If you have a record in our database, are currently certified or have tested with CCO in the past, please [click here](#) to access a step-by-step video on how to register.
- If you do not have a record in our database or have never filled out an application with CCO, please [click here](#) to access a step-by-step video on how to register.

After successfully logging in the myCCO Portal, you can update or edit your personal information, access our exam applications, see exam history and more!





# CANDIDATE APPLICATION (NEW & RECERT)

WRITTEN & PRACTICAL EXAMS OR QUALIFIED RIGGER & SIGNALPERSON APPLICATION  
MOBILE CRANE, SERVICE TRUCK & ARTICULATING CRANE OPERATOR

**Please type or print neatly. All fields marked with an asterisk (\*) must be completed or application will be considered incomplete.**

FULL LEGAL NAME <small>(as shown on driver's license)</small>		FIRST*	Middle	LAST*	Suffix (Jr., Sr., III)	
CCO CERTIFICATION NUMBER (if previously certified)		MY CCO ID*		DATE OF BIRTH*		
PERSONAL MAILING ADDRESS*			CITY*	STATE*	ZIP*	COUNTRY <b>USA</b>
HOME PHONE	CELL PHONE*		CANDIDATE EMAIL* (PERSONAL EMAIL UNIQUE TO CANDIDATE)			
COMPANY/ORGANIZATION				PHONE		
COMPANY MAILING ADDRESS			CITY	STATE	ZIP	COUNTRY <b>USA</b>

## EXAMINATION(S) FOR WHICH YOU ARE APPLYING

### WRITTEN & PRACTICAL EXAMS\*

Mobile Core Exam	
.....	
Lattice Boom Crawler (LBC)	Written Exam
.....	
Lattice Boom Truck (LBT)	Practical Exam
.....	
Telescopic Boom—Swing Cab (TLL)	Written Exam
.....	
Telescopic Boom—Fixed Cab (TSS)	Practical Exam
.....	
Service Truck Crane (STC)	Written Exam
.....	
Articulating Boom Crane (ABC)	Practical Exam
.....	
Articulating Boom Crane w/Winch (ABW)	Written Exam
.....	
Articulating Boom Loader (ABL)	Practical Exam

### WRITTEN & PRACTICAL EXAM/RETEST FEES

#### MOBILE CRANE OPERATOR EXAMS

Core Exam (Only) .....	\$ 140
Core Exam plus one Specialty Exam .....	\$ 220
Core Exam plus two Specialty Exams .....	\$ 300
Core Exam plus three Specialty Exams .....	\$ 380
Core Exam plus four Specialty Exams .....	\$ 460
One Specialty Exam .....	\$ 80
Two Specialty Exams .....	\$ 160
Three Specialty Exams .....	\$ 240
Four Specialty Exams .....	\$ 320

#### PRACTICAL EXAM

Each Practical Exam .....	\$ 70
How many are you taking <input style="width: 50px;" type="text"/>	

#### SERVICE TRUCK CRANE OPERATOR EXAM

Service Truck Written Exam.....	\$ 210
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#### ARTICULATING CRANE OPERATOR EXAM

Articulating Boom Crane Written Exam.....	\$ 210
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#### OTHER FEES

Candidate Late Fee (if applicable) .....	\$ 50
Incomplete Application Fee (if applicable) .....	\$ 30

**TOTAL AMOUNT DUE** .....\$

Class Location:\*

Class Date:\*

Practical Location:\*

Practical Date:\*

## QUALIFIED RIGGER & SIGNALPERSON FEES

### ARE YOU TAKING THE QRS CLASS?

Yes

No

QRS + Attending NCCCO Class .....\$ ~~500~~ **\$250**

QRS + Not Attending NCCCO Class .....\$ 500

**TOTAL AMOUNT DUE** .....\$

MEETS OSHA  
REQUIREMENTS  
FOR **QUALIFIED**  
RIGGER OR  
SIGNALPERSON

### ARE YOU A RECERT CANDIDATE?\*

Yes

No

Do you have 1,000 hours of documented crane-related experience during your current certification period? \* PLEASE CHECK BOX

Yes, and I understand that NCCCO may, at any time, request documentation to be provided in order to verify my experience, and if such documentation is not provided my certification may be impacted.

No, and I understand I must take and pass the practical exam(s) prior to my expiration date.

### ARE YOU TAKING WEB CLASS\*

Yes

No

What date is the web class?

All fields marked with an asterisk (\*) must be completed or application will be considered incomplete.

*I declare that the foregoing statements and those in any required accompanying documentation are true. I understand and agree that my failure to provide accurate and complete information or abide by NCCCO's policies and procedures, including the Code of Ethics, shall constitute grounds for the rejection of my application, or denial or revocation of my certification, or other sanctions. I understand that NCCCO reserves the right to verify any information in this application or in connection with my certification. I expressly consent to NCCCO's release of any information consistent with NCCCO's Information Release policy, and I expressly consent to NCCCO's Privacy Policy as set forth on the NCCCO website. I have read the NCCCO Candidate Handbook and agree to be bound by all NCCCO policies and procedures—including NCCCO's substance abuse policy—as they may be amended from time to time, including without limitation those posted at nccco.org. I agree to cooperate with any NCCCO investigations and further agree that any legal proceeding arising out of or in any way relating to my NCCCO certification(s) shall be commenced in the state of Virginia and irrevocably submit to, and waive any objections to, such exclusive jurisdiction and venue. I understand that if at any point during my certification period I fail to meet any of the requirements outlined above, or if matters arise that can affect my capability to continue to fulfill certification requirements, I must report it to NCCCO immediately.*

rev 0122

CANDIDATE SIGNATURE\*

DATE\*



## EXPERIENCE OF CRANE OPERATORS

PLEASE HAVE EACH CANDIDATE TAKE THE TIME TO FILL THIS QUESTIONNAIRE, AS IT WILL HELP US JUDGE HOW MUCH TIME WILL BE NEEDED TO PERFORM PRACTICALS.

TYPICALLY, WITH EXPERIENCED OPERATORS WILL ONLY TAKE APPROXIMATELY 10 TO 45 MINUTES TO PERFORM EACH PRACTICAL.

WITH NEW OR UNEXPERIENCED OPERATORS, THERE IS A LOT INVOLVED. OUR INSTRUCTORS WILL TEACH THE FUNDAMENTALS OF "CATCHING THE LOAD".

IF THE CANDIDATE HAS POTENTIAL AND HAS THE FINESSE IN OPERATING, THE ESTIMATED TIME PER PRACTICAL IS APPROXIMATELY 45 MINUTES TO AN HOUR AND A HALF.

IF THE CANDIDATE DOES NOT HAVE THE POTENTIAL AND THE FINESSE, WE WILL TEACH THE FUNDAMENTALS, BUT DO NOT WANT TO EXCEED THE ALLOTTED TIME AS IT WILL CUT INTO THE TIME REQUIRED TO PERFORM OTHER CANDIDATES PRACTICALS.

**CANDIDATE NAME:** \_\_\_\_\_

### THE TYPE OF CRANE YOU OPERATE AND HOW MANY YEARS EXPERINCE:

√	<b><u>SMALL TELESCOPIC / FIXED CAB</u></b>	<b><u>YEARS EXPERIENCE</u></b>
	BOOM TRUCK {FRONT OR REAR MOUNT} NATIONAL, MANITEX, RO, PIONEER, ALTEC, ETC	
	RT {CAB IS IN FRONT OF BOOM} GALLION, P & H, LORAIN, ETC	
	CARRY DECK GROVE YARD BOSS / SHUTTLELIFT, ETC	
	<b><u>LARGE TELESCOPIC / SWING CAB</u></b>	
	RT GROVE, LINKBELT, LORAIN, P & H, TEREX, ETC	
	TRUCK MOUNTED GROVE, LINKBELT, TEREX, LIEBHERR, ETC	
	<b><u>LATTICE BOOM TRUCK CRANE</u></b>	
	P & H, AMERICAN, LINKBELT, BAY CITY, MANITOWOK, ETC	
	<b><u>LATTICE CRAWLER</u></b>	
	MANITOWOK, LINKBELT, AMERICAN, ERIE BUCYRUS, ETC	

<b><u>GENERAL QUESTIONS</u></b>	<b><u>YES</u></b>	<b><u>NO</u></b>
CAN YOU SWING AND CONTROL THE LOAD AT THE SAME TIME?		
CAN YOU BOOM UP OR DOWN AND CONTROL THE LOAD?		
CAN YOU GO FROM ONE MACHINE TO ANOTHER BE ABLE TO OPERATE IT?		
DO YOU KNOW HOW TO "CATCH THE LOAD"?		
DO YOU KNOW HOW TO CATCH A CIRCULAR SWING ON THE LOAD?		
DO YOU KNOW WHAT "CRACKING THE VALVE" MEANS & SOUNDS LIKE?		
DO YOU KNOW HOW TO "FEATHER" THE CONTROLS?		
DO YOU KNOW HOW TO RUN A FRICTION LATTICE & HOW TO DOG IT?		
DO YOU KNOW HOW TO PROPERLY ENGAGE & DISENGAGE THE PTO?		
DO YOU KNOW HOW TO USE LEVER ACTION CONTROLS?		
DO YOU KNOW HOW TO USE FINGER TIP CONTROLS?		
DO YOU KNOW HOW TO USE JOY STICK / PILOT CONTROLS?		
EVER DO ANY MAN BASKET OPERATIONS?		
EVER STAND A POLE, COLUMN, OR VERTICAL TANK FROM THE HORIZONTAL?		
EVER PICK AND CARRY A LOAD?		
EVER SKIP CONCRETE, USE A DEMOLITON-WRECKING BALL OR CLAM BUCKET?		

## Three Ways to take CCO Written Exams:

CCO now has three options for taking written exams: Online Proctored Testing (OPT), Test Center Testing (TCT), and Event Online Testing (EOT).

NCCCO Exam fees are the same no matter which option works best for you.

### ONLINE PROCTORED TESTING (OPT)

OPT allows individual candidates to take exams anytime, anywhere via computer while being monitored by a proctor virtually. \*Must meet computer requirements and internet speed. Benefits specific to OPT include:

- Available 24/7 – Test without missing work
- Test from anywhere – Home, office, hotel, anywhere with sufficient internet
- Candidates may be able to schedule testing appointments in as little as 15 minutes (pending availability)
- Exams on your own computer that meets minimum technical requirements and has a microphone and webcam.
- Flexible rescheduling – You may reschedule up to 30 minutes prior to your exam
- **No additional fees – no “sitting fee” or other hidden charges**

### TEST CENTER TESTING (TCT)

TCT offers candidates the opportunity to take their exams in a professional, off-site computer lab, specifically designed for secure test administration. Appointments are required, ensuring a dedicated slot for each candidate. Key advantages of TCT include:

- Testing near you – Nearly 600 testing centers available nationwide
- Candidates will schedule (or reschedule) exam appointments at least 2 days before testing
- Show up and test – No need to ensure your space, computer, or internet meet specifications
- Whiteboards provided – The test center will provide an 8.5 in. x 11 in. whiteboard
- In-person Proctor – Professional, experienced TCT staff on-site to get your exam started
- **No additional fees – No “sitting fee” or other hidden charges**

### EVENT ONLINE TESTING (EOT)

EOT facilitates group testing, typically at an employer's or training provider's location, whether on-site or off-site. This testing format offers total flexibility in scheduling exams to accommodate the specific requirements of the hosting site and organization. Key benefits of EOT encompass:

- Testing is typically done at your employer or training provider's facility
- Proctors Inc will provide the proctor thru scheduling
- Work with training provider to schedule and reschedule, even if you miss your exam time
- You will need to ensure your space, computer, and internet connection meet specifications
- Laptops can be rented thru Proctors Inc